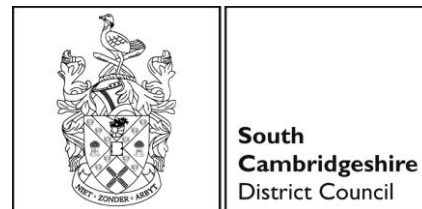


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07 December 2021

To:

Members of the Licensing (2003 Act) Sub-Committee – Councillors
Jose Hales, Mark Howell and Deborah Roberts

The Applicant and Representee(s)

Dear Sir/Madam

Please find below the agenda, and attached the relevant papers, for the hearing by the **Licensing (2003 Act) Sub-Committee** of the application for . The hearing will be held in the **Council Chamber - South Cambs Hall** meeting room at South Cambridgeshire Hall on **Wednesday, 15 December 2021 at 2.30 p.m.** A web link enabling members of the Press and Public to view or listen to proceedings, will be published on the relevant page of the Council's website, at least 24 hours before the hearing.

Members are respectfully reminded that when substituting on committees, subcommittees, and outside or joint bodies, Democratic Services must be advised of the substitution ***in advance*** of the meeting. It is not possible to accept a substitute once the meeting has started. Council Standing Order 4.3 refers.

Yours faithfully
Liz Watts
Chief Executive

Requests for a large print agenda must be received at least 48 hours before the meeting.

Agenda		Pages
1. Appointment of Chair		
2. Introductions / Procedure	The Chairman will introduce the members of the Sub-Committee and the officers in attendance at the meeting. A copy of the Licensing (2003 Act) Committee procedure is attached.	1 - 2
3. Declarations of Interest		
4. Application to vary a premises licence for LJ's Sandwich Bar		3 - 86

Guidance For Visitors to South Cambridgeshire Hall